



**Forest Township**  
Rice County  
3625 Millersburg Boulevard  
Faribault, Minnesota

**Wednesday January 8, 2020**  
**7:00 PM**  
**Monthly Township Meeting minutes**

**1. CALL MEETING TO ORDER**

Chairman Ron Gernandt called the meeting to order at 7:00 pm.

**Members Present:** Ron Gernandt, Charlie Peters, Elaine Trnka, Ashley Anderson

**2. APPROVE MEETING MINUTES FROM DECEMBER 4, 2019.**

Ashley read the minutes from the December 4 meeting.

*Charlie made a motion to approve the minutes. Ron seconded the motion. All voted in favor and the motion carried.*

**3. TRESURER'S REPORT**

The treasurer's report was presented with a township balance of \$330,775.10. This is the balance with the SSD and Tri-Lakes accounts removed.

*Charlie made a motion to accept the treasurer's report. Ron seconded the motion. All voted in favor and the motion carried.*

**4. BUSINESS**

Adam Heathcoat, from the Science Museum of Minnesota, will present at the Circle Lake Association meeting on February 10 at 6:00 pm. He will be presenting a report on the phosphorus-impaired lakes of the Cannon River Watershed, which includes Circle Lake. They have completed a chronological report which will be telling of the history of the lake. A back-up date in case of bad weather date is set for February 13 at 6:00 pm. The board is invited to attend.

A resident inquired about the process in asking the board to budget for projects, such as lake projects. An example was presented about a road near Circle Lake that could potentially need work. The board is open to project suggestions and suggested that residents bring any projects to the February Township meeting to be considered. It was discussed that many projects will likely involve the DNR and would take time to plan.

The board will consider a budget at the February Township meeting after the Board of Audit and will bring the suggested budget to the Annual meeting on March 10 for residents to vote on noting that the current levy amount has not be raised in many years.

Kiellmeyer Construction brought a gravel proposal for consideration. The Township agreed to terms and added that they would also like to be able to take random samples and weights, product to be delivered by July 15 – unless otherwise agreed upon by town board and requests a performance bond in place with pre-pay amount. Kiellmeyer agreed to the board's conditions and will obtain a performance bond and deliver to the town board. Once received, Elaine will cut a check for the agreed upon amount.

Ashley presented a resolution designating Rice County Property Tax & Elections the OUCAVA Ballot Board for the upcoming township election on March 10, 2020.

*Charlie made a motion to designate Rice County Property Tax & Elections the OUCAVA Ballot Board for the township election on March 10, 2020. Ron seconded the motion. All voted in favor and the motion carried.*

The town board discussed election judges for the upcoming presidential nomination primary and the township election. Ashley will resolve how to write up the resolutions appointing the election judges with Rice County and bring the resolution to February township meeting.

Ashley was contacted from the U.S. Census Bureau to complete a boundary survey. The board determined that there were no changes to the boundaries, annexations, or contact updates. Ashley will complete the survey.

The U.S. Census Bureau is offering free training to all local governments to form a complete count census committee. Ashley shared information about the training. The board was not concerned about the Forest Township participation rates in the upcoming census.

The board discussed purchasing a US flag with a stand for inside of the townhall and a display case for outside of the town hall. – Motion buy the higher priced American flag and a display case from. The board decided that additional keys could be made for the Sportsman Club and the Lake Association.

*Charlie made a motion to purchase a U.S. flag for \$171.50 and a display case for \$69.90. Ron seconded the motion. All voted in favor and the motion carried.*

Ashley and Elaine proposed that the Board of Audit meeting be held an hour before the February 5 township meeting. Town board agreed the Board of Audit meeting will be held on February 5 at 6:00 PM, one-hour prior the February Town Board meeting.

Forest Township will be plowing Garfield Ave in 2020. Ron will confirm with Erin Township and let Dan and Steve know.

Charlie did a Driveway permit on Baker and received a check.

Charlie and Ron signed up for the Board of Equalization online training.

## 5. **ADJOURN**

*Charlie made a motion to adjourn the meeting at 8:00 p.m. Ron seconded the motion. All in favor and the motion carried.*

Respectfully submitted by Ashley Anderson, Clerk, Forest Township.