

FOREST TOWNSHIP TOWN HALL RENTAL AGREEMENT

100-person occupancy; 9 folding tables; 73 chairs available

Application Information:

Date of Event: _____

Type of Event: _____

Rental Start Time: _____ Rental End Time: _____

Name of Applicant: _____

Address of Applicant: _____

Phone Number of Applicant: _____

Forest Township Resident _____ YES _____ NO

Rental Information:

By signing this agreement, the applicant agrees to the following:

- Alcohol may be consumed but not sold
- Renter will not hang decorations from the ceiling
- Renter will not play loud music after 9:00 PM
- Renter will remove all garbage and recycling after the event
- Renter agrees to pay the rental fee of \$20.00
- Renter will lock the Town Hall and return the key after the event

Applicant Signature: _____ Date: _____

Township Signature: _____ Date: _____

Date of received payment: _____ Check: _____ Cash: _____