Forest Township

Rice County
3625 Millersburg Boulevard
Faribault, Minnesota

Wednesday, March 18, 2020
6:00 PM
Reorganizational Meeting minutes

1. CALL MEETING TO ORDER

Ron Gernandt called the meeting to order at 6:00 pm.

Members Present: Ron Gernandt, Charlie Peters, William Malecha, Elaine Trnka, Ashley Anderson

2. APPROVE MEETING MINUTES FROM MARCH 20, 2019.

Elaine read the minutes from the 2019 reorganizational meeting.

Bill made a motion to approve the minutes. Charlie seconded the motion. All voted in favor and the motion carried.

3. BUSINESS

Charlie and Ashley took the Oath of Office for Supervisor and Clerk.

Ashley was not paid a cell phone stipend since her onboarding in June.

Charlie made a motion to back pay for Ashley's prorated cell phone which equals $210 for cell phone which puts her on track with the rest of the board. Bill Malecha seconded the motion. All voted in favor and the motion carried.

Charlie Peters moved the cell phone stipend remain $360 per year. Bill Malecha seconded the motion. All voted in favor and the motion carried.

Charlie moved the clerk salary be $675 until the Forest Township website is up and then the salary will be raised $715 to account for 2 hours of website maintenance each month. It was noted that salary includes all Clerk duties besides the following, which will be charged at $20 per hours: creation of website and election duties (training, picking up equipment, working election day). Bill seconded the motion. All voted in favor and the motion carried.

Bill moved the treasurer salary be $625 per month, a $300 a year raise. Charlie seconded the motion. All voted in favor and the motion carried.

Ron Gernandt moved to make Ashley Anderson the Fire District 2 representative and to keep Charlie Peters the Fire District 1 representative. Bill seconded the motion. All voted in favor and the motion carried.

Charlie Peters moved to appoint Ron Gernandt as chairman. Bill Malecha seconded the motion. All voted in favor and the motion carried.

Ron Gernandt moved to appoint Charlie Peters as Vice Chair. Bill seconded the motion. All voted in favor and the motion carried.

Charlie Peters moved to make the monthly meeting time 6:00 PM, on the first Wednesday of the month, beginning in May of 2020. Bill Malecha seconded the motion. All voted in favor and the motion carried. Ashley will inform the county of the change.

Charlie Peters moved the Township monthly meeting wage remain $75 per meeting. Bill Malecha seconded the motion. All voted in favor and the motion carried.

Charlie Peters moved general labor remain $20 per hour and $30 per hour on mechanical labor and the operation of the plow and truck. Bill Malecha seconded the motion. All voted in favor and the motion carried.

Charlie Peters moved the gas mileage reimbursement remain at .60 per mile. Bill Malecha seconded the motion. All voted in favor and the motion carried.

Ron Gernandt moved that the townhall rental fee remain $20. Charlie Peters seconded the motion. All voted in favor and the motion carried.

Charlie Peters moved that the cleaning wage remain $20 per hour and administrative duties, including raising the flag, remain $50 per month. Bill Malecha seconded the motion. All voted in favor and the motion carried.

Charlie Peters moved the mowing wage of the town hall property remain $30 per mowing. Bill Malecha seconded the motion. All voted in favor and the motion carried.

Charlie Peters moved to have the Township bank of deposit remain the State Bank of Faribault. Bill Malecha seconded the motion. All voted in favor and the motion carried.

Charlie Peters moved the administrative fee remain the same for Circle Lake, Circle Lake Estates, and Fox lake at $1,100 per year and Maple Shores at $900 per year. Bill Malecha seconded the motion. All voted in favor and the motion carried.

4. **ADJOURN**

Ron Gernandt made a motion to adjourn the meeting at 7:01 p.m. Bill Malecha seconded the motion. All in favor and the motion carried.

Respectfully submitted by Ashley Anderson, Clerk, Forest Township.