



**Forest Township**  
Rice County  
3625 Millersburg Boulevard  
Faribault, Minnesota

**Wednesday, March 16, 2022**  
**5:00 PM**  
**Reorganizational Meeting minutes**

**1. CALL MEETING TO ORDER**

Ron Gernandt called the meeting to order at 5:00 pm.

**Members Present:** Ron Gernandt, Charlie Peters, William Malecha, Elaine Trnka, Ashley Anderson

**2. APPROVE MEETING MINUTES FROM MARCH 17, 2021.**

Ashley read the minutes from the 2021 reorganizational meeting.

*Bill made a motion to approve the minutes. Charlie seconded the motion. All voted in favor and the motion carried.*

**3. BUSINESS**

Ashley and Ron took the Oath of Office for Supervisor and Clerk. The group discussed the process of when the elected clerk and treasurers become appointed.

*Bill moved the cell phone stipend remain \$360 per year. Charlie seconded the motion. All voted in favor and the motion carried.*

*Charlie moved the clerk salary be raised to \$800/month. It was noted that salary includes all clerk duties besides the following: election duties (training, picking up equipment, working election day) at a rate of \$20/hour and clerk duties for the Forest Bridgewater Joint Powers Development District at a rate of \$25/hour. Bill seconded the motion. All voted in favor and the motion carried.*

*Charlie moved the treasurer salary be raised to \$725 per month. Bill seconded the motion. All voted in favor and the motion carried.*

*Ron moved keep Ashley Anderson the Fire District 2 representative and to keep Charlie Peters the Fire District 1 representative. Bill seconded the motion. All voted in favor and the motion carried.*

*Bill moved to appoint Ron Gernandt as chairman. Charlie seconded the motion. All voted in favor and the motion carried.*

*Ron moved to appoint Charlie Peters as Vice Chair. Bill seconded the motion. All voted in favor and the motion carried.*

*Charlie moved to keep the monthly meeting time at 6:00 PM, on the first Wednesday of the month. Bill seconded the motion. All voted in favor and the motion carried.*

*Charlie moved the Township meeting wage remain \$75 per meeting. Bill seconded the motion. All voted in favor and the motion carried.*

*Charlie moved to set the rate for supervisor calls/business and checking gravel at \$20/hour; road labor at \$25/hour; and the operation and maintenance for road grader and truck at \$35/hour. Bill seconded the motion. All voted in favor and the motion carried.*

*Bill moved the gas mileage reimbursement remain at .60 per mile. Charlie seconded the motion. All voted in favor and the motion carried.*

*Charlie moved that the townhall rental fee remain \$20 for those that have already have a pre-approved reservation. The board moved to raise the rental fee to \$75 for all new rental agreements. The board will have a preapproved list of entities who will pay a lower amount. Bill seconded the motion. All voted in favor and the motion carried.*

The board will discuss the cleaning fee and the monthly administrative fee for the maintenance of the town hall. A decision will be made at an upcoming monthly meeting.

*Bill moved the mowing wage of the town hall property be raised to \$40 per mowing. Charlie seconded the motion. All voted in favor and the motion carried.*

*Ron moved to have the Township bank of deposit remain the State Bank of Faribault. Bill seconded the motion. All voted in favor and the motion carried.*

*Charlie moved the administrative fee remain the same for Circle Lake, Circle Lake Estates, and Fox Lake at \$1,100 per year and Maple Shores at \$900 per year. Bill seconded the motion. All voted in favor and the motion carried.*

- The Biannual meeting costs are included in the administrative fee. Any additional special meetings or work down on behalf of the SSD will be billed to the corresponding SSD fund.

*Charlie moved to pay the head judge \$25/hour and election judges \$20/hour. Bill seconded the motion. All voted in favor and the motion carried.*

*Charlie made a motion to table the discussion on CTAS accounting process for town board meeting costs for the Tupa Cartway billing. Bill seconded the motion. All voted in favor and the motion carried.*

#### **4. ADJOURN**

*Bill made a motion to adjourn the meeting at 5:48 p.m. Charlie seconded the motion. All in favor and the motion carried.*

Respectfully submitted by Ashley Anderson, Clerk, Forest Township.