



Forest Township
Rice County
3625 Millersburg Boulevard
Faribault, Minnesota

Wednesday, April 6, 2022
6:00 PM
Monthly Township Meeting minutes

1. CALL MEETING TO ORDER

Chairman Ron Gernandt called the meeting to order at 6:00 pm.

Members Present: Ron Gernandt, Charlie Peters, Elaine Trnka, William Malecha

2. APPROVE THE MEETING MINUTES FROM THE MARCH 2, 2022 MEETING

Elaine read the minutes from the March 2 meeting.

Bill made a motion to approve the minutes. Charlie seconded the motion. All voted in favor and the motion carried.

3. APPROVE THE 2022 REORGANIZATIONAL MEETING MINUTES

Elaine read the minutes from the 2022 Reorganizational meeting.

Bill made a motion to approve the minutes. Charlie seconded the motion. All voted in favor and the motion carried.

4. TRESURER'S REPORT

The treasurer's report was presented with a township balance of \$ 490,367.27. This is the balance with the SSD, Tri-Lakes, and Tupa Cartway accounts removed.

Charlie made a motion to accept the treasurer's report. Bill seconded the motion. All voted in favor and the motion carried.

5. BUSINESS

The board placed an ad accepting bids for approximately 6,000 - 8,000 tons of crushed rock $\frac{3}{4}$ minus with 8% to 12% fines to be delivered and spread on Township roads by August 15, 2022.

The board is requiring a 10% performance bond from the approved quote. The board reviewed the 3 quotes received.

Bill made a motion to accept Kilmeyer's bid at \$12.55 per ton. Charlie seconded the motion. All voted in favor and the motion carried.

The township has retained new counsel for the Tupa Cartway petition. Charlie will be meeting with the new attorney on Wednesday, April 13. Charlie is proposing that he would take photos of the location of the cartway, where the easements are located, and have a meeting at the townhall. Charlie will have the township lawyer pick up our documents and he will contact the Tupa's lawyer. Julie is requesting a receipt for the \$10,000. Elaine will send her a copy of the receipt and a copy of the cashier check.

Tom Wirtzfeld from Advanced Septic has sold his company to Ben Rynda effective April 1st, 2022. Ben has been with Advanced Septic for about 6 years. The business will continue to operate out of Tom's home for the foreseeable future, Ben will eventually relocate the business. Effective April 1st, calls should go to Ben's phone. The company name and business phone number will stay the same. The contracts the township presently have will not change until December 2023.

Steve Trnka submitted a bid for ditch mowing for 2022 at \$75 per mile -- with the 1st mowing to be done by July 1st and the 2nd mowing by September 15. The total for both mowings was bid at \$4,800 with additional mowing at the rate of \$95 per hour. Steve will provide proof of liability insurance.

Bill moved to accept the bid; Ron seconded the motion. All voted in favor the motion carried.

Renee Detlie asked that some of the chairs be replaced at the townhall. Charlie will mention this to the Sportsman Club.

The Rice County Election Emergency Plan was reviewed.

Bill moved to accept the Rice County Election Emergency Plan and Charlie seconded. All voted in favor the motion carried.

The board reviewed the 2023 Township Levy as set at the 2022 Annual Meeting.

Bill moved to accept the 2023 Township Levy amounts and Charlie seconded. All voted in favor the motion carried.

The board reviewed a resolution appointing the election judges for the May 24 Special Election.

Charlie made a motion to pass resolution 2022-07, appointing election judges for the May 24 Special Election. Bill seconded the motion. All voted in favor and the motion carried.

The following two documents; “US Dept. of the Treasury Coronavirus State and Local Fiscal Recovery Funds” and “Assurances of Compliance with Civil Rights Requirements” had to be completed to apply for the ARPA funds. The documents were reviewed.

Charlie made a motion to accept these documents. Bill seconded the motion. All vote in favor and the motion carried.

The Local Board of Appeal & Equalization was set for Tuesday, April 12th at 9:00 a.m. There was an issue with the company mailing the 2023 Property Tax statements in time. As residents will not have received them 10 days prior to April 12, the meeting needs to be reconvened for a later date. The board will still meet on April 12 and then reconvene the meeting on April 26th at 9:00 a.m. Ashley will publish and post.

Patti Swanson has concerns with traffic speed on 120th Court W. and signage. Charlie will talk to her.

There is one item on the Board of Adjustments agenda for Dale Petelinsek. He is applying for a public roadway off Cyrus Trail to be constructed within a bluff impact zone. Charlie will make sure they know the road is not maintained by Forest Township. There is one item on the Planning Commission agenda for Dale Petelinsek. He has applied for a preliminary plat to create three building lots.

Ron received a call from Sharon Kaisershot, Erin Township clerk. Forest Township is responsible for maintaining Garfield Ave. south of County Rd #1 in 2022. Forest Township is responsible for the road in even calendar years and Erin Township in the odd calendar years.

Ron received a letter from the Rice County Administrator stating the Baseline Road right away is completed.

Ron talked to Noel Handberg from Weichert Realty. Previously, the Forest Township Board had drawn up a letter regarding Pittman’s property and allowing him to put a driveway on his east property boundary going to the west. The township will renew the agreed upon terms in the previously written letter allowing him to put in the driveway at the agreed upon location.

There was discussion with Dale and Renee Detlie regarding their pay for maintaining the townhall. They are satisfied with the rate. Charlie has a key for Dale. The rate on the rental agreement has been changed to reflect the new rate of \$75 per day.

Greater MN Gas will move the gas line on Culver Ave by the end of April in preparation for the guardrails.

The board discussed a mailbox at the town hall. The mail can be dropped off at the townhall, but the mailbox must be on the road and not mounted on the building. The box can have a lock on.

There was discussion on the swing-away mailbox options. Charlie will order a few to have a few on hand in the event the township damages one.

Charlie is receiving prices on the road grader from John Deere and Caterpillar.

6. ADJOURN

Ron made a motion to adjourn at 7:05 pm. Bill seconded the motion. All voted in favor and the motion carried.