



**Forest Township**  
Rice County  
3625 Millersburg Boulevard  
Faribault, Minnesota

**Wednesday, April 5, 2023**  
**6:00 PM**  
**Monthly Township Meeting minutes**

**1. CALL MEETING TO ORDER**

Chairman Ron Gernandt called the meeting to order at 6:00 pm.

**Members Present:** Ron Gernandt, Charlie Peters, Ashley Anderson, Elaine Trnka, William Malecha

**2. APPROVE THE MEETING MINUTES FROM THE MARCH 1, 2023 MEETING**

Ashley read the minutes from the March 1 meeting.

*Charlie made a motion to approve the minutes. Bill seconded the motion. All voted in favor and the motion carried.*

**3. APPROVE THE MEETING MINUTES FROM THE 2023 REORGANIZATIONAL MEETING**

Ashley read the minutes for the 2023 Reorganizational meeting.

*Charlie made a motion to approve the minutes. Bill seconded the motion. All voted in favor and the motion carried.*

**4. TRESURER'S REPORT**

The treasurer's report was presented with a township balance of \$396,080.71. This is the balance with the SSD and Tri-Lakes accounts removed.

*Charlie made a motion to accept the treasurer's report. Bill seconded the motion. All voted in favor and the motion carried.*

**5. BUSINESS**

Elaine is going to start paying federal taxes electronically; they will be paid by ACH moving forward.

*Charlie made a motion to pay federal payroll taxes via an ACH moving forward. Bill seconded the motion. All voted in favor and the motion carried.*

The board reviewed gravel bids. Kielmeyer Construction bid at \$13.85/ton for  $\frac{3}{4}$  crushed rock. Kielmeyer Construction will furnish a 10% performance bond and have supplied the board a certificate of insurance. The board will have Kielmeyer sign the Township's contract. Ashley will email it to Corey.

*Charlie made a motion to accept the Kielmeyer bid for \$13.85/ton of  $\frac{3}{4}$  crushed rock with a 10% performance bond to be delivered by August 15, 2023. Bill seconded the motion. All voted in favor and the motion carried.*

Circle Bluff Homeowner's Association has concerns about the road in their association. It's structurally in good shape but has some cracking. There are 20 parcels involved. The board does plow, salt, sand, route and crack fill, but when it's a redo or milling, the homeowners are responsible for the cost. With 100% of the impacted homeowner's signatures, the board can pay for it, and assess the homeowners on their property taxes for the cost of the road. Charlie has a few ideas of contractors who could bid on it. Charlie will organize bids.

Steve Trnka provided a bid for ditch mowing for 2023. The total for both mowings is \$5,100 plus \$95.00/hour for additional mowings. Steve is an independent contractor who carries his own insurance and provides his own equipment.

*Ron moved to accept Steve's bid at \$5,100 for both mowings and additional mowings at \$95/hour. Bill seconded the motion. All voted in favor and the motion carried.*

The board reviewed the resolution regarding adopting the Minnesota Township General Records Retention Schedule.

*Bill moved the town board adopt the Minnesota Township General Records Retention Schedule for the management and destruction of records in the town's possession. Charlie seconded the motion. All voted in favor and the motion carried.*

Dan has some concerns about a few streets with low hanging branches: 143<sup>rd</sup>, Fairfax, & Fox Lake Path.

*Charlie moved Dan to take care of the low hanging branches on 143<sup>rd</sup>, Fairfax, & Fox Lake Path. Bill seconded the motion. All voted in favor and motion carried.*

A resident discussed a concern about the road at Maple Shores. The board agreed to drop gravel at Maple Shores.

The clutch spring broke on the grader. It's warranty work and Ziegler will put a new one on tomorrow.

There are some shop lights out. Charlie will order and replace them.

Charlie drove through Circle Lake Estates, 130<sup>th</sup> St, and Culver Trail with an asphalt company. The quote to service all roads this year is \$28,957.

*Bill moved to accept the quote with Fahrner Asphalt for \$28,957 to service Circle Lake Estates, 130<sup>th</sup> St, and Culver Trail. Charlie seconded the motion. All voted in favor and the motion carried.*

The board will do a road tour this spring. They will plan for a day after it rains.

The board discussed the Kluzak plat. It is a private road. It is on the Planning Commission this month.

The board reviewed a driveway permit on 120<sup>th</sup> St and approved it.

The board approved the map of Forest Township provided by MNDot.

The board reviewed and declined a volunteer and donation request from the Rice County Fair.

A Rice County Sheriff's Office deputy stopped by to address any concerns the board or residents might have.

## **6. ADJOURN**

*Charlie made a motion to adjourn at 6:47 pm. Ron seconded the motion. All voted in favor and the motion carried.*