



Forest Township
Rice County
3625 Millersburg Boulevard
Faribault, Minnesota

Circle Lake Subordinate Sewer District Bi-Annual Meeting

June 15, 2023
5:30 PM
Meeting minutes

1. CALL MEETING TO ORDER

Chairman Ron Gernandt called the meeting to order at 5:30 pm.

Members Present: Ron Gernandt, William Malecha, Charlie Peters, Elaine Trnka, Ashley Anderson, Mike Ozmun

Others Present: Peggy Weaver, Wayne Weaver, Larry Klante, Mike Eaves, Beth Eaves,

2. APPROVE CIRCLE LAKE SUBORDINATE SEWER DISTRICT MEETING MINUTES FROM JUNE 16, 2021.

Larry made a motion to approve the minutes as read. Mike Eaves seconded the motion. All voted in favor and the motion carried.

3. FINANCIAL REIVEW

As of December 31, 2022, the balance in the State Bank checking account is \$36,389.65. Elaine shared information about the yearly income and expenses.

Wayne Weaver made a motion to approve the minutes as read. Larry Klante seconded the motion. All voted in favor and the motion carried.

4. SYSTEM REVIEW

The group discussed the annual assessment amount. The main sand filter would be the next large expense the system could face. Charlie sprayed weeds and thought the drain field and the filter looked great. One of the shut offs was leaking last fall and was fixed. There is an empty lot that

will be building a home and will be hooked into the system. The current annual income is not paying for the current annual expenses. Charlie would like to see them with at least a \$30,000 balance. The group discussed raising the assessment to maintain the account balance in case there is a large repair.

Larry Klante made a motion to raise the annual assessment for 2024 and 2025 from \$300 to \$400. Mike Eaves seconded the motion. All voted in favor and the motion carried.

Charlie shared information about the flow rates. The system is operating well below the flow rate limits of the system. Charlie shared information about Advance Septic's role in the maintenance of the system.

The group discussed the correct procedures for individual homeowners if they shut their home down for the winter.

5. ADJOURN

Larry Klante made a motion to adjourn the meeting at 7:42 pm. Beth Eaves seconded the motion. All voted in favor and the motion carried.

Respectfully submitted by Ashley Anderson, Clerk, Forest Township