



Forest Township
Rice County
3625 Millersburg Boulevard
Faribault, Minnesota

Circle Lake Estates Subordinate Sewer District 2023 Meeting

**June 13, 2023
7:00 PM
Meeting minutes**

1. CALL MEETING TO ORDER

Chairman Ron Gernandt called the meeting to order at 7:03 pm.

Members Present: Ron Gernandt, William Malecha, Charlie Peters, Ashley Anderson, Elaine Trnka

Others Present: Jane Bonnesen, Brian Panettiere, Mark Melnychuk

2. APPROVE CIRCLE LAKE ESTATES SUBORDINATE SEWER DISTRICT MEETING MINUTES FROM SEPTEMBER 16, 2020.

Jane made a motion to approve the minutes as read. Mark seconded the motion. All voted in favor and the motion carried.

3. 2019-2020 FINANCIAL REVIEW

As the end of 2022, the balance was \$22,255.23. The current annual income at \$750 per parcel is \$24,750/year.

Mark made a motion to approve the financial review. Jane seconded the motion. All voted in favor and the motion carried.

4. SYSTEM REVIEW AND ANNUAL ASSESSMENT AMOUNT

Ben Rynda took over Advanced Septic from Tom Wirtzfeld over the last year. There was one high flow rate in August 2022. Otherwise, the flow rates have been below the previous two years flow rates. The system is averaging around 6,000 gallons per day. Ben said the system looks good and all test results have looked good.

One resident was interested in seeing flow rates again by household. Charlie will ask Ben.

Charlie sprayed thistles a few weeks ago at the SSD site. Ben is not forecasting any significant maintenance. If the main panel needs to be replaced, it will run approximately \$6,000. Charlie recommends a balance of about \$25,000. There are also alternate sites available, should it be needed. There have been no contract changes between the Township and Advanced Septic since Ben took over. There has been no update regarding the phone/cell phone technology.

The board discussed the annual assessment amount.

Mark made a motion to reduce the annual assessment from \$750 per year to \$650 per year for 2024 and 2025. Jane seconded the motion. All voted in favor and the motion carried.

5. ADJOURN

Brian made a motion to adjourn the meeting at 7:30 pm. Jane seconded the motion. All voted in favor and the motion carried.

Respectfully submitted by Ashley Anderson, Clerk, Forest Township.