



Forest Township
Rice County
3625 Millersburg Boulevard
Faribault, Minnesota

Wednesday, January 3, 2024
6:00 PM
Monthly Township Meeting minutes

1. CALL MEETING TO ORDER

Chairman Ron Gernandt called the meeting to order at 6:00 pm.

Members Present: Ron Gernandt, Charlie Peters, Ashley Anderson, William Malecha, Elaine Trnka

2. APPROVE THE MEETING MINUTES FROM THE DECEMBER 6, 2023 MEETING

Ashley read the minutes from the December 6 meeting.

Bill made a motion to approve the minutes. Charlie seconded the motion. All voted in favor and the motion carried.

3. TREASURER'S REPORT

The treasurer's report was presented with a township balance of \$117,046.35. This is the balance with the SSD and Tri-Lakes accounts removed. Elaine reviewed the receipts for the month of December. Elaine and Ashley did all the transfers for the administrative fee for the 4 SSDs. Elaine reviewed the township investments.

Charlie made a motion to accept the treasurer's report. Bill seconded the motion. All voted in favor and the motion carried.

4. BUSINESS

The board discussed the cleaning and rentals for the townhall, starting January 1. Forest Township will honor the current private rentals at the previously agreed upon rate. Ashley is reviewing our insurance coverage to ensure it has adequate coverage for private parties.

Charlie made a motion to implement the following rental and cleaning program in Forest Township, effective immediately. Bill seconded the motion. All voted in favor and the motion carried.

- Hire Chicka Chicka Broom Broom to clean after every private rental and on the last Wednesday of the month, after the Sportsman's Club meeting at \$115/cleaning.
- Ashley will manage the rental program using a form on the website.
- The new rental fee will be \$125.
- Ashley will order a smart lock which will allow temporary codes for renters to enter the town hall.
- The Township will provide power strips to renters. Elaine will order.
- Ashley will put the supervisor's phone numbers down for any problems encountered during their rental.
- The Township will compensate Ashley for her time managing the rental program.

The Township will need a garbage plan for the Sportsman's Club by the end of the month. Private rentals must remove their own garbage. Ashley will ensure that it is added to the rental agreement. Ashley will also set up cleaning prior to elections. The board developed a plan to get the January rentals into the building prior to the smart lock being in place. The board can help provide keys to people prior to the smart lock being installed.

A Forest Township resident came to discuss cost sharing to tar 600 feet of road on Garfield Avenue. Charlie estimated it would be approximately \$60,000 - \$75,000. The group discussed dust control options with the resident. This led to a discussion on dust control on all the township roads and cost sharing.

Elaine will get a gift card for the Detlies as a retirement gift.

There is an item on the Planning Commission agenda in Forest Township. It will be the approval of the final Kluzak plat.

The group discussed the required SSD inspection and the fee prior to home sales in an SSD.

Ron talked to Bryan Fliczek about a driveway on his property. Bryan talked to the DNR about a driveway coming on the Fox Lake access road and due to the requirements, it would be very expensive. Ron found a good spot on 140th and has approved a driveway permit site. Bryan filled out a permit and will get a check to the town board when he is ready to start work.

The board discussed the crushed rock bid. Ashley will get it in the newspaper.

The board reviewed resolution 2024-01 appointment election judges for the March 5th and March 12th elections.

Charlie made a motion to accept resolution 2024-01. Bill seconded the motion. All voted in favor and the motion carried.

All costs the Township incurs for the 2024 Presidential Nomination Primary will be reimbursed by the State.

The filing period for a seat as a supervisor is open as of January 2. It will close on January 16.

The board discussed the Board of Equalization meeting and required training.

5. ADJOURN

Bill made a motion to adjourn at 7:14 pm. Charlie seconded the motion. All voted in favor and the motion carried.